

West End Special Education Local Plan Area
8265 Aspen Ave., Ste. 200
Rancho Cucamonga, CA 91730

COMMUNITY ADVISORY COMMITTEE
AGENDA

Notice: This meeting will be held **IN-PERSON** only. If you wish to participate in the meeting and/or make a public comment, please submit them to Natalie, in-person prior to the start of the meeting.

Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact Natalie Vivar at (909) 476-6131, at least two days before the meeting date.

May 09, 2023

5:30 p.m.

OPENING

A. Administrative Items

Facilitator

- | | |
|---|--------------------------|
| 1. Approval of Agenda for May 09, 2023 | *Stephanie Varnon-Hughes |
| <u> </u> <u> </u> <u> </u>
Motion Second Vote | |
| 2. Approval of CAC Minutes for April 11, 2023 | *Stephanie Varnon-Hughes |
| <u> </u> <u> </u> <u> </u>
Motion Second Vote | |
| 3. Review Members Attendance | *Stephanie Varnon-Hughes |
| 4. SELPA Administrator’s Report | * Ricky Alyassi |
| 5. District Reports | -Stephanie Varnon-Hughes |

PUBLIC COMMENT

B. Public Comment

The West End SELPA Community Advisory Committee welcomes comments from visitors. Should anyone wish to make comments, he/she may voluntarily complete a public comment form located at the table in the back of the room. The Public Comment forms must be submitted **prior** to the beginning of the meeting. The forms will be collected by the recording secretary and given to the meeting facilitator. The Public Comment period is the opportunity for the public to address the members on (1) non-agenda items within the jurisdiction of the members, (2) items listed on the agenda. All public comment will be allowed (3) three minutes per item, if a member of the public desires to be heard on more than (3) three items appearing on the agenda, he/she will be allowed up to a total of (9) nine minutes to address all items non-agenda and agendized. Each agenda item will have a total of 20 minutes for public comment on one agenda item.

There will not be a separate opportunity to comment at the time each agenda item is addressed by the Council unless the item specifically involves an agendized public hearing. All public comments will be heard during the agendized public comment section B.

DISCUSSION ITEMS

C. Discussion Items

- 1. Community Advisory Committee Annual Report * Ricky Alyassi
- 2. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, Upland (odd year) * Ricky Alyassi
- 3. In-House Counsel Report * Lisa Dennis

FUTURE AGENDA ITEMS/ADJOURNMENT

D. Future Agenda Items

-Stephanie Varnon-Hughes

E. Adjournment

-Stephanie Varnon-Hughes

<u> </u> Motion	<u> </u> Second	<u> </u> Vote
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The meeting location for Community Advisory Committee will be held at 8265 Aspen Ave., Rancho Cucamonga, CA 91730. Agenda packets are available on the WESELPA website www.weselpa.net or you may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged for copied agenda packet.

*** Handout Included ** Handout to be distributed at the meeting - No Handout**

NOTICE: Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact Natalie Vivar at (909) 476-6131, at least two days before the meeting date.

West End SELPA
Community Advisory Committee
 Meeting Minutes
 April 11, 2023

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma	Aubry Kabia (alternate)	
Central		Freddy Cortez
Chaffey Joint Union		Jeanette Miura
Chino Valley Unified	Lia Castillo	
Cucamonga		Isabelle Acevedo
Etiwanda		James Cobb
Mountain View		
Mt. Baldy	Amanda Ramirez	
Upland Unified	Stephanie Varnon-Hughes	
IRC Agency		Anthony Duenez
West End SELPA	Ricky Alyassi, Natalie Vivar, Julie Aviles, Tim Chatkoo	

CALLED TO ORDER:

Chairperson, Stephanie Varnon-Hughes called the meeting to order at 5:46 p.m.

A. ADMINISTRATIVE ITEMS

1. Introductions and Welcome

Introductions and welcome of all CAC committee members.

2. Acceptance of Revised Agenda for April 11, 2023

Motion made by Aubry Kabia to accept the Community Advisory Committee meeting agenda as presented, seconded by Amanda Ramirez, motion carried on a 4-0-0-4 vote.

Ayes: Aubry Kabia, Lia Castillo, Amanda Ramirez, Stephanie Varnon-Hughes

Nays: 0

Abstain: 0

Absent: 4

On April 11, 2023, the CAC revised agenda was accepted as presented. No questions or comments were provided by committee members.

3. Acceptance of CAC Meeting Minutes for November 1, 2022

Motion made by Lia Castillo to accept November 1, 2022, CAC meeting minutes as presented, seconded by Amanda Ramirez, motion carried on a 3-0-1-4 vote.

Ayes: Lia Castillo, Amanda Ramirez, Stephanie Varnon-Hughes

Nays: 0

Abstain: 1

Absent: 4

The meeting minutes for November 1, 2022, were accepted as presented. No questions or comments were provided by committee members.

4. Review of Member's Attendance

Chairperson reviewed members in attendance (Alta Loma alternate, Chino Valley, Mt. Baldy, Upland, SELPA Administrator, West End SELPA consultant, administrative assistant, and coordinator). No questions or comments were provided by committee members.

5. SELPA Administrator's Report

SELPA Administrator, West End SELPA, shared a video of recent site visits to Chaffey Joint Union District – Community Day School, Transition Program, and Cucamonga School District. No questions or comments were provided by committee members.

6. District/Agency Reports

Alta Loma: No report provided.

Chino Valley: No report provided.

Mt. Baldy representative shared the restructuring of programs for the upcoming school year and shared out the ERHMS services provided by the SELPA. SELPA Administrator provided additional information on current ERHMS processes.

Upland: No report provided.

B. PUBLIC COMMENTS:

None.

C. DISCUSSION ITEMS

1. Fiscal Notifications

Fiscal consultant presented a thorough overview of the following: a. 2023-24 SELPA Administrative Budgets, b. 2023-24 Regional Provider Program Fee-for-Service Rates, c. 2023-24 Preliminary AB602 Funding Model, 2023-24 Preliminary Mental Health Distribution. A question from Alta Loma's parent alternate pertaining to personnel costs was addressed by the fiscal consultant. No additional questions or comments were provided.

2. 2023-24 Proposed Meeting Dates – Revised

SELPA Administrator presented the revised 2023-24 proposed meeting dates. No questions or comments were provided by committee members.

3. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, Upland (odd year)

SELPA Administrator presented the District CAC Appointments: Chaffey, Chino Valley, Etiwanda, Upland (odd year). No questions or comments were provided by committee members. No questions or comments were provided by committee members.

4. Local Plan- Section D – Annual Budget Plan and Section E – Annual Service Plan

Fiscal consultant provided a thorough overview of Local Plan - Section D – Annual Budget Plan (supporting documents attached). SELPA administrative provided overview of Local Plan – Section E – Annual Service Plan.

5. CAC Meeting Platform Discussion

SELPA Administrator, West End SELPA, shared the CAC meeting platform discussion. Committee members shared and discussed options and agreed to continue with the current meeting platform. No questions or comments were provided.

D. Business Action Items

1. Art & Writing Showcase Theme: “Through Our Eyes”

Motion made by Lia Castillo to accept Art & Writing Showcase Theme: “Through Our Eyes”, seconded by Aubry Kabia, motion carried on a 4-0-0-4 vote.

Ayes: Aubry Kabia, Lia Castillo, Amanda Ramirez, Stephanie Varnon-Hughes

Nays: 0

Abstain: 0

Absent: 4

The Art & Writing Showcase theme: “Through Our Eyes” was accepted as presented. No questions or comments were provided by committee members.

E. Future Agenda Items:

The following agenda items will be added to the next business meeting: In-House Counsel Data

F. Adjournment

Motion made by Amanda Ramirez to adjourn April 11, 2023 meeting, seconded by Aubry Kabia, motion carried on a 4-0-0-4 vote.

Ayes: Aubry Kabia, Lia Castillo, Amanda Ramirez, Stephanie Varnon-Hughes

Nays: 0

Abstain: 0

Absent: 4

Meeting adjourned at 7:22 p.m.

2022/23 Community Advisory Committee Member Attendance														
District	Committee Member	Alternate	Member Type	Member Role	Year Appointed	Term Renewal Year	Odd/Even Year	Attendance						
								09/06	10/04	11/03	02/07	03/07	04/06	04/25
Alta Loma	Gina Barker	Aubry Kabia	Parent	Parliamentarian	2022	2024	Even	P		P			ALT-P	
Central	Freddy Cortez		Parent		2022	2024	Even	P					A	
Chaffey Joint	Jeanette Miura	Joanna	Parent			2023	Odd			P			A	
Chino Valley	Lia Castillo		Parent	Chair-Elect	2021	2023	Odd	EA		P			P	
Cucamonga	Isabelle Acevedo		Parent		2022	2024	Even	A		A			A	
Etiwanda	Vacant		Parent			2023	Odd							
Etiwanda	James Cobb		Teacher/Staff		2021	2023	Odd	A		A			A	
Mt. Baldy	Amanda Ramirez		Parent	Secretary	2022	2024	Even	P		P			P	
Mountain View	Vacant		Parent			2024	Even							
Upland	Stephanie Varnon-Hughes		Parent	Chair-Person	2021	2023	Odd	P		EA			P	
Agency	Robin Ferguson		Agency Rep.			2023	Odd	A		A			A	
<p>The number of vacancies indicates the minimum number of new members needed to provide each district with two active representatives (at least one parent). Additional members are welcome.</p>								Legend						
								CAC Business Meetings						
								Presentations						
								Art & Writing Showcase						
								Meeting not held no quorum						
Presentation not held														
<p>A = Absent ALT-P =Alternate Present EA = Excused Absence P = Present S = Start/Appointed W = Withdraw from Committee V = Voted Dismissed (absences)</p> <p>* Present for Presentation/Judging only</p>														



Family Engagement



West End SELPA's Commitment to Families

WESELPA is committed to supporting our families. We offer a variety of parent training opportunities to help families in the home environment as well as capacity building through our Individualized Education Program (IEP) trainings.

The following trainings will be available to families during the 2023-2024 school year. If you're interested in signing up, please scan the QR code and an email will be sent to you with registration information.

SCAN ME



West End SELPA is proud to offer both the Loving Solutions and the Parent Project Sr training series to our community free of charge. This training series focuses on assisting families who are raising strong-willed children, and includes strategies to support children with disabilities, by providing tools and techniques for effective parenting.

Participants learn ways to promote positive behaviors and how to respond to challenging ones. The course offers families ways to effectively communicate with children, improve school attendance and performance, and much more!

Loving Solutions- Ages 2-12

The Parent Project's Loving Solutions utilizes the same principles found successful in Parent Project® Sr., but has been adapted to address the needs of younger children.

Parent Project Sr. Ages 13-22

At the heart of Parent Project Sr., is the Changing Destructive Adolescent Behavior curriculum that focuses on the most challenging behaviors for adolescents.



Scan the QR Code to learn more about the Parent Project!®

OR



Visit our website at:
www.weselpa.net



Understanding the IEP

Parents and guardians of students with disabilities are important members of their child's educational team. This training will provide information on what to expect during an IEP and provide an overview of the components of the IEP, so parents feel confident and knowledgeable about the IEP process.

Form more information, visit our website: www.weselpa.net



Behavior Practices for the Home

Having trouble determining the best approach to your child's behavior at home? This training will provide an overview of basic behavioral principles, Social Emotional learning and mindful parenting strategies that can be utilized at home in order to promote positive behaviors and social interactions within the family .



The Grief Cycle

When we think of grief, we think of loss. When learning your child has special needs, you may experience the loss of a planned future. These emotions are similar to learning about any of life's losses. This training will cover various psychological models of grief, including Elisabeth Kubler-Ross' 5-stage model of grief.

Familiarity with the individual nature of grief, as well as different theoretical models of the grieving process, may help individuals cope with unexpected news and life events. Understanding the grief cycle can help us frame and identify what we may be feeling and how to move forward.



Art and Writing Showcase April 25, 2023

- 177 participants
- 5 class performances
- Approximately 350 guests in attendance

CAC -Business Meetings

September 6, 2022

November 01, 2022

April 11, 2023

May 09, 2023

CAC-Trainings/Presentations

October 4, 2022
My Experience in Special Education

February 7, 2023
Social Emotional Learning

March 7, 2023
Transition Meetings

CAC Membership

Odd Year Renewal (2022-23)

- Chaffey Joint
- Chino Valley
- Etiwanda
- Upland



Community Advisory Committee
Representatives

Community Advisory Committee representatives serve an important role as a liaison between the community and the district director of special education. Representatives recommend priorities for special education services, assist in parent education, and support activities on behalf of individuals with exceptional needs.

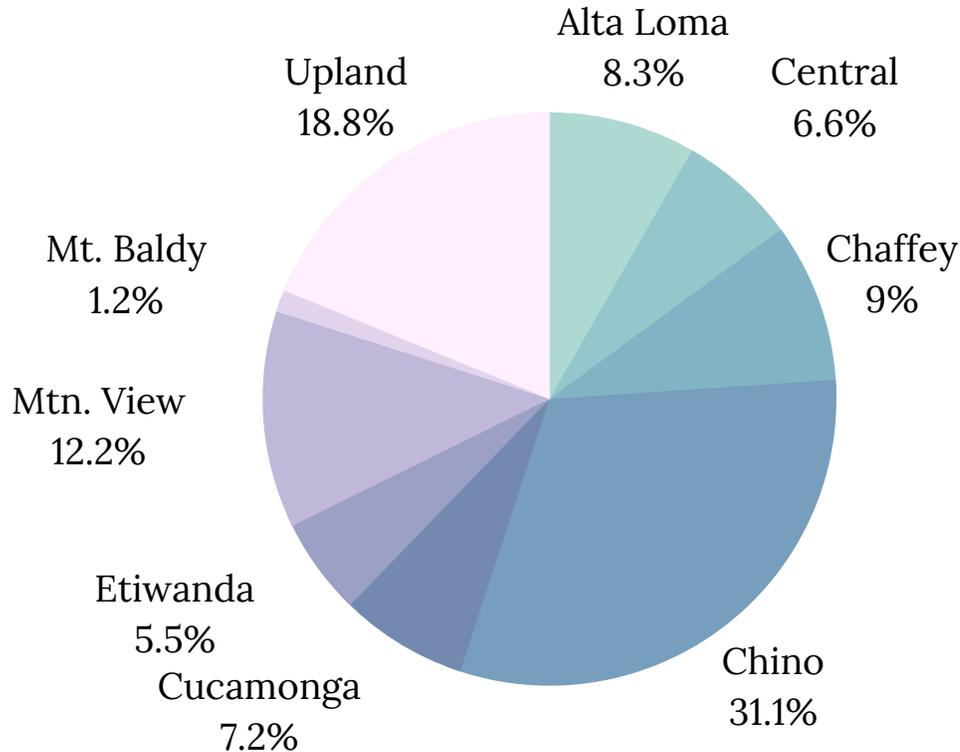
In accordance with the Community Advisory Committee bylaws, the **Chaffey JUHSD, Chino Valley USD, Etiwanda SD, and Upland USD** school districts shall appoint parent representatives in odd-numbered years to the Community Advisory Committee for a two-year term, beginning July 1, 2023, and ending June 30, 2025. The representative should be a parent of a student residing and enrolled in the school district or a district-offered school program. The appointment is by the action of the District Board of Education.

Once the School District Board of Education has approved the appointment of the district representative, please forward the name, contact information for the representative, and a copy of the board approval to Natalie Vivar, Administrative Assistant, West End SELPA.



DISTRICT UTILIZATION

In-House Counsel utilization breakdown for Q3



LEGAL SERVICES

In-House Counsel legal services breakdown for Q3

